NAVIGATING THE PARENT PORTAL

After you have successfully logged into the portal you will see the following screen:

Campus Por	rtal SELECT A STUDENT -	Welcome	Sign Out	
Family	District Notices - 0 messages			
Messages	School Notices - 0 messages			
Calendar	Inbox - 0 messages			
User Account 2				
Contact Preferences >	Go Mobile - Need Your District ID?	Get Your District ID		
3	Available on the Coogle play			

- 1. If you have more than one student in the district, you will need to click the "SELECT A STUDENT" menu at the top of the screen to select which of your students you wish to view.
- 2. By clicking the Calendar tab, you will be shown the current month's calendar showing assignments and attendance events for all of your students.
- 3. By clicking the "Contact preferences" tab, you can update your email address.

Once you've selected your student, or if you only have one student in the district, your portal session will open on the Calendar view.

1. By clicking on the "Schedule" tab, you will see your student's schedule as shown below:

	SELECT A STUDENT 👻	Welcome	Sign Out
COLLEGIATE Student Num Grade:			Infinite Campus
	Course Schedule		
Course Registration: COLLEGIATE ACADEMY 1	 Click on Class Name for Current Assignme Click on Teacher Name for Email 		
	Term QTR 1 (08/27/12-10/26/12) ()	Term QTR 2 Term QTR 3 10/29/12-01/18/13) (01/21/13-04/11/13)	Term QTR 4 (04/12/13-06/10/13)
Calendar		10-4 HOMEROOM GR 10 HR10-4 HOMEROOM GR 10	HR10-4 HOMEROOM GR 10
Schedule 🧲			🖾 ::::::::::::::::::::::::::::::::::::
Attendance >		: 0204 Rm: 0204	Rm: 0204
Assessment >		13-1 LANGUAGE ART 10 (D LOCK - A) BLOCK - A)	ay 1503-1 LANGUAGE ART 10 (Day BLOCK - A)
Reports >		2010ER, SINGOTHE STREET, SINGOTHE	
	Rm: 18 Rm	: 0118 Rm: 0118	Rm: 0118
Family		2-1 ALGEBRA II H (Day	3922-1 ALGEBRA II H (Day
Messages >	BLOCK BLOCK	- B) BLOCK - B)	BLOCK - B)
Calendar >			Rm: 0210
User Account		3-2 HUMAN BIOLOGY (Day 4953-2 HUMAN BIOLOGY (Day	
	BLOCK - A) BLOCK	- A) BLOCK - A)	BLOCK - A)
Contact Preferences >			Rm: 0007
	02		

- 2. By clicking on the notebook icon next to the course name, you can open the grade book for that class. Here you will see your student's assignments, tests, etc.
- 3. By clicking on the envelope icon next to the teacher's name, you can email the teacher of that class